

Your Library Liaison



Kathy Gaynor
M.A.L.S., M.Ed.
Liaison Librarian

kgaynor@webster.edu
314-246-7811

Toll Free: 1-800-985-4279

Fax: 314-963-6082

My office is located in the
Reference Suite on the 2nd floor,
south end near the elevator.

Helpful Phone Numbers

Circulation Desk 314-968-6952

Reference Desk 314-968-6950

Faculty Dev. Ctr 314-246-8683

Toll-free 800-985-4279

Mailing Address

Webster University Library

470 East Lockwood Ave.

St. Louis, MO 63119

Webster U. Library Regular Fall/Spring Hours

Monday-Thursday: 8 am - 12 am

Friday: 8 am - 8 pm

Saturday: 8 am - 8 pm

Sunday: 12 noon - 12 midnight

Reference Desk Hours

Monday-Thursday: 9 am - 10 pm

Friday: 9 am - 5 pm

Saturday: 10 am - 5 pm

Sunday: 1 pm - 10 pm

Hours change for holidays and breaks.
Call the Circulation Desk at (314) 968-
6952 for more information or check
our website at
<http://library.webster.edu>.

Webster University Library



Liaison Services

For

Legal Studies

<http://library.webster.edu>

Liaison Services

A librarian is assigned to one or more academic departments. I work with the faculty in my departments to:

- Build a quality library collection to meet department needs.
- Provide general assistance with finding information for your teaching or research projects.
- Serve as a resource for questions or concerns about the library.
- Incorporate information literacy into your classes.

Ordering New Materials

To request the purchase of an item for the library collection, contact the program coordinator or the faculty member assigned to handle purchase requests in your area.

The following deadlines help to ensure that orders are placed in time to expend the funds by the end of the fiscal year:

- By **Nov. 15**, 50% of your library budget should be encumbered or spent
- By **Jan. 31**, 75% of the budget
- By **Mar. 1**, 100% of the budget

Professional Journals

New periodical subscriptions are considered in the spring. Please let me know if there are any titles you would like the library to consider. Subscriptions are purchased from a central fund rather than by the department.

Our Journal/Magazine/Newspaper A-Z List lists journals available in the library or online. To access:

1. Go to the library home page at <http://library.webster.edu>.
2. Click on Articles/Databases.
3. Click on Journal/ Magazine/Newspaper A-Z List.

Online Databases

Some of the databases which support research for Legal Studies include:

- Lexis-Nexis Academic
- Academic Search Premier
- Westlaw (contact the department)

New database subscriptions are considered each spring. Please let me know if you are interested in a new database and we may be able to set up a trial subscription. Electronic databases are paid from a separate library account.

Information Literacy

I work with faculty to insure that students learn research skills that will help them become information literate. I can meet with your class for an instructional session in the library, consult with you on assignments for the class, and help you plan units for your online classes.

To arrange for a library session for your classes day or evening, contact me at (314) 246-7811 or the Reference Desk at (314) 968-6950. The library has an electronic classroom with 24 student computers.

More Faculty Services

The library offers services to assist you in your teaching and research, including:

- Interlibrary loan
- E-reserves
- Turnitin plagiarism database
- Faculty Research Service

Learn more about these services at library.webster.edu/services/faculty.html